



**OFFICIAL MINUTES  
REGULAR MEETING OF THE GOVERNING BOARD  
2023-2024  
December 18, 2023 at 6:00 p.m.**

**MEMBERS PRESENT:** Donald Shewan Ekaterina Volokhova  
Jean-Robert Lessard Jaswinder Sehota  
Richard Fontaine Stefan Iordan  
Geneviève Bourgoing Julianne Varin  
Robert Soroka Denise Albert  
Henriette Dumont

**REGRETS:** Michael Newton, Malcolm Harper, Moira Paterson, Vince Amato

**ALSO PRESENT:** Nicole Haché, Mark Wallace, Anthony Singelis, Carmela Mancuso, Lisa Courte, Pierre-Paul Gros, Patrick Straubb

The Governing Board meeting is being held in person. The meeting was called to order at 6:15 p.m.

**1) Approval of Agenda**

The following agenda was proposed.

1. Approval of agenda
2. Approval of minutes of the meeting of October 16, 2023
3. Business arising from the minutes of October 16, 2023
4. Public question period
5. Purchase of Capital Equipment from Surplus Funds for Continuing Education  
Resolution No.: LAM-2023-001
6. Revised Academic Calendar Fall 2023  
Resolution No.: LAM-2023-002
7. Science & Science, Computer Science and Mathematics DEC Program Revision  
Resolution No.: LAM-2023-003
8. Strategic Plan Development Objectives Update
9. Student Success Plan Update
10. Varia
11. Adjournment

It was **MOVED** by Geneviève Bourgoing and **SECONDED** by Henriette Dumont that the agenda be approved. **MOTION CARRIED UNANIMOUSLY.**

**2) Approval of minutes of the meeting of October 16, 2023.**

It was **MOVED** by Jaswinder Sehota and **SECONDED** by Stefan Iordan to adopt the minutes of the regular meeting of the Governing Board of October 16, 2023.

**MOTION CARRIED UNANIMOUSLY.**

**3) Business arising from the minutes of October 16, 2023.**

Don Shewan spoke to this item and reminded members that several of the College's bylaws and policies are being revised and that following their consultation, is hopeful to have a Governing Board meeting on Monday, January 8<sup>th</sup> via TEAMS to approve any amendments to these bylaws and policies for final recommendation to the Board of Governors of Champlain Regional College. The consensus was that members were in favor of this next meeting.

**4) Public Question Period.**

There were no questions from the public.

**5) Purchase of Capital Equipment from Surplus Funds for Continuing Education Resolution No.: LAM-2023-001**

Robert Soroka deferred the floor to Mark Wallace, Director of Continuing Education.

**WHEREAS** government budgets do not allocate any funds to Continuing Education to acquire capital items; and

**WHEREAS** Continuing Education has needs to update the computers in one of its labs;

**WHEREAS** Continuing Education has generated sufficient funds, after other expenses are taken into account in 2022-2023 to cover the requested expenses,

**BE IT THEREFORE RESOLVED** that the Governing Board recommend that the Board of Governors approve the purchase of the equipment through its accumulated surplus in the amount of \$60,000.

There was no call for the vote.

**MOVED BY:** Geneviève Bourgoing

**SECONDED BY:** Donald Shewan

**MOTION CARRIED UNANIMOUSLY**

**6) Revised Academic Calendar Fall 2023  
Resolution No.: LAM-2023-002**

Robert Soroka deferred this item to Don Shewan.

**WHEREAS** the current labour negotiations have resulted in a loss of days in the academic calendar); and

**WHEREAS** the Ministry of Higher Education requires that each College have a calendar of 82 days; and

**WHEREAS** the Commission of Studies has been consulted on the revised Fall academic calendar which conforms to Ministry requirements.

**BE IT THEREFORE RESOLVED** that the Governing Board of Champlain College Saint-Lambert approves the revised Academic Calendar as presented for the Fall 2023 semester.

There was no call for the vote.

**MOVED BY:** Ekaterina Volokhova

**SECONDED BY:** Don Shewan

**MOTION CARRIED UNANIMOUSLY**

**7) Science & Science, Computer Science and Mathematics DEC Program Revision  
Resolution No.: LAM-2023-003**

Robert Soroka deferred the floor to Pierre-Paul Gros, Biology faculty member who presented the Ministry mandated revision of the existing Science and Science, Computer Science and Mathematics DEC programs. The PowerPoint presentation highlighted the revision process including checkpoints, timeline, and challenges.

**WHEREAS** the recent Ministerial revision to the program make it necessary for the College to revise the Science (200.B1) & Computer Science and Mathematics (200.C1) DEC Program (replacing 200.B0 and 200.C0); and

**WHEREAS** the Commission of Studies has unanimously endorsed the revised program at its meeting of December 7, 2023;

**BE IT THEREFORE RESOLVED** that the Governing Board recommends that the Board of Governors approve this program revision for Champlain Saint-Lambert.

There was no call for the vote.

**MOVED BY:** Julianne Varin  
**SECONDED BY:** Henriette Dumont  
**MOTION CARRIED UNANIMOUSLY**

It was **MOVED** by Donald Shewan and **SECONDED** by Robert Soroka to congratulate the Science Program Committee and all Science Faculty members for producing an excellent revision to the Science program. **MOTION CARRIED UNANIMOUSLY.** A letter of thanks will be sent on behalf of the Governing Board.

The Administration said that starting in the Winter 2024 semester, it will meet with the Science Departments to address the budgetary and staffing requests for the new program. Changes will be made progressively during the implementation of the new program. HR will address job classification issues. The dedicated space for Computer Science could prove difficult. However, the computers have been provisioned in next year's allocation. Given the ongoing projects, such as the HVAC system, other renovations may need to be delayed. The College will do its best to ensure the program runs effectively.

**8) Strategic Plan Development Objectives Update**

Robert Soroka offered the floor to Nicole Haché, Coordinator of Library Services. Nicole informed members that the management team at Champlain College Saint-Lambert met and listed 30 indicators for the various orientations which were submitted to the consultant hired by Champlain Regional College and are awaiting her feedback. It is our hope to have a more formalized document to present to the Governing Board in January.

**9) Student Success Plan Update**

Robert Soroka offered the floor to Nicole Haché, Coordinator of Library Services. Nicole informed members that the management team at Champlain College Saint-Lambert will be meeting on Wednesday December 20th to work on the identification of key indicators for the various orientations. These indicators will then be sent to the consultant for feedback. It is our hope to have a more formalized document to present to the Governing Board in January.

**10)Varia**

Denise Albert shared with the Governing Board the concerns of the College's employees and the impact that the lengthy negotiations are having on both employees and students. We are hopeful to reach a settlement come the new year. Don Shewan thanked all employees for their commitment and dedication to the success of our students.

Best wishes for 2024 were conveyed to all.

**11)Adjournment**

There being no other business, it was **MOVED** by Richard Fontaine and **SECONDED** by Jean-Robert Lessard that the meeting be adjourned at 7:15 p.m.

Robert Soroka  
Chairperson

Patrizia Polifroni  
Recording Secretary